**Workplace Ethics Assignment**

Ethics are about making choices that may not always feel good or seem like they benefit you but are the “right” choices to make. They are the choices that are examples of “model citizens” and examples of the golden rules. We’ve all heard the golden rules: Don’t hurt, don’t steal, don’t lie, or one of the most famous: “Do unto others as you would have done to you.” These are not just catchy phrases; these are words of wisdom that any productive member of society should strive to live by.

(http://www.businesstrainingmedia.com/store/article-businessethics.html)

**Open a blank word document and write the title “workplace Ethics at the top of the page. Answer the following questions in full sentences.**

1. Define, in your own words, the term ‘ethics’.
2. Do you believe in the following quote: “Do unto others as you would have done to you.”? Explain your answer. (min 3 sentences)
3. Define the term ‘white lie’. Do you believe it is sometimes ok to tell white lies? Explain and give 2 examples.
4. Are ethics important in the workplace? Why or why not? Give 2 examples of unethical things businesses, employers or employees might do.

**Read the following situations that apply to different businesses and explain how you would deal with each situation.**

1. You are the lunchtime host at a popular restaurant. The waiting list is 30 minutes long. A customer offers you $20 to seat his party next. Would it be ethical to accept the offer? Explain your answer.
2. Two of your friends come into the store you are working at. You notice one of them stealing a chocolate bar from the shelf. DO you let him go, talk to him or tell your boss? Explain your choice.
3. Suppose you have a customer who knows nothing about the product she is buying. You sense she will but any model you recommend. Is it your duty to sell her the most expensive model in the store or the one that is the best for their needs? Explain your choice.
4. Suppose you discover that your supervisor is accepting kickbacks or stealing from the company. Would you report it, ignore it, or handle it some other way? Explain your answer.